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# Application Form of Exhibition



# EXHIBITION

With over 300 astronomers and partakers from the Asia-Pacific Region, the APRIM 2023 will be an excellent platform for exhibitors to extend one's reach beyond borders and maximize exposure of one's organization or company. Become an exhibitor for the APRIM 2023, where your innovative ideas and technology meet potential partners and where your business grows.

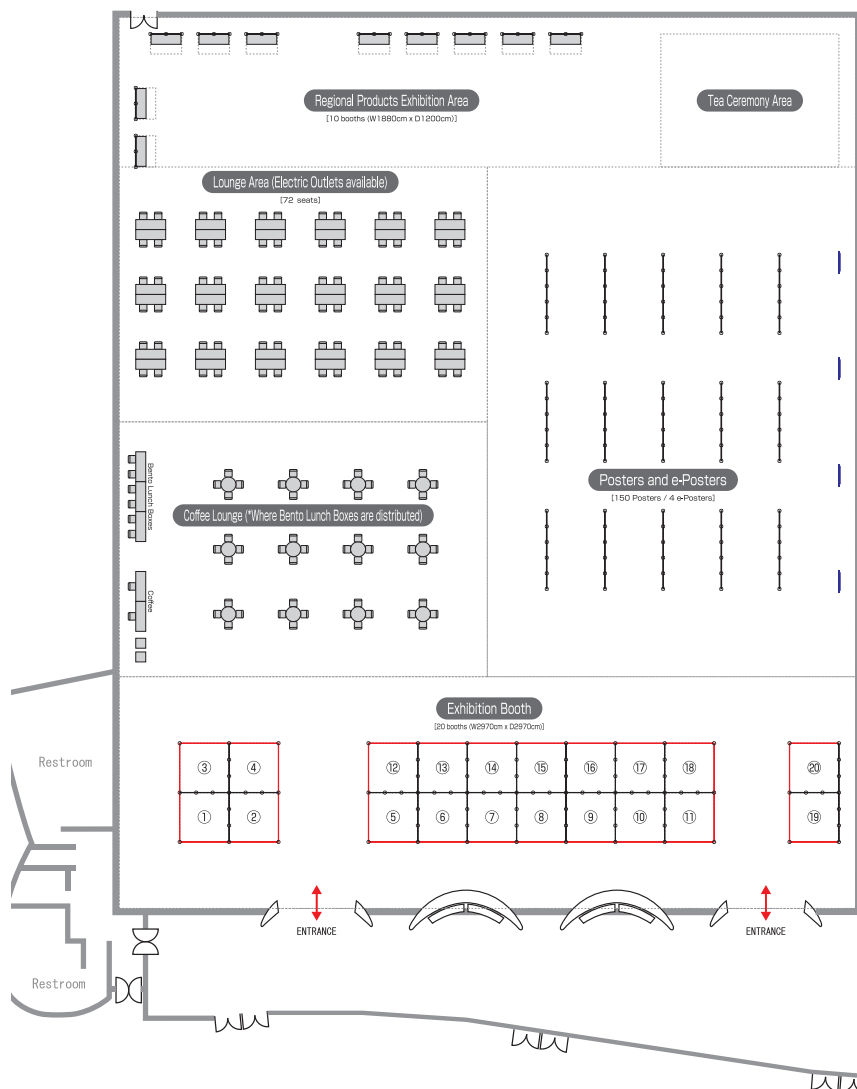
## Exhibition Hours

The Exhibition will be open from 1 pm to 6 pm on August 7 and from 9 am to 6 pm from August 8 to 11.

## Location

The Exhibition will take place in Exhibition Hall C at the Big Pallet Fukushima in Koriyama City, Fukushima Prefecture, Japan. Coffee will be served in the Exhibition Hall to allow exhibitors to maximize networking opportunities with participants, exhibitors, and visitors.

### Exhibition Hall C



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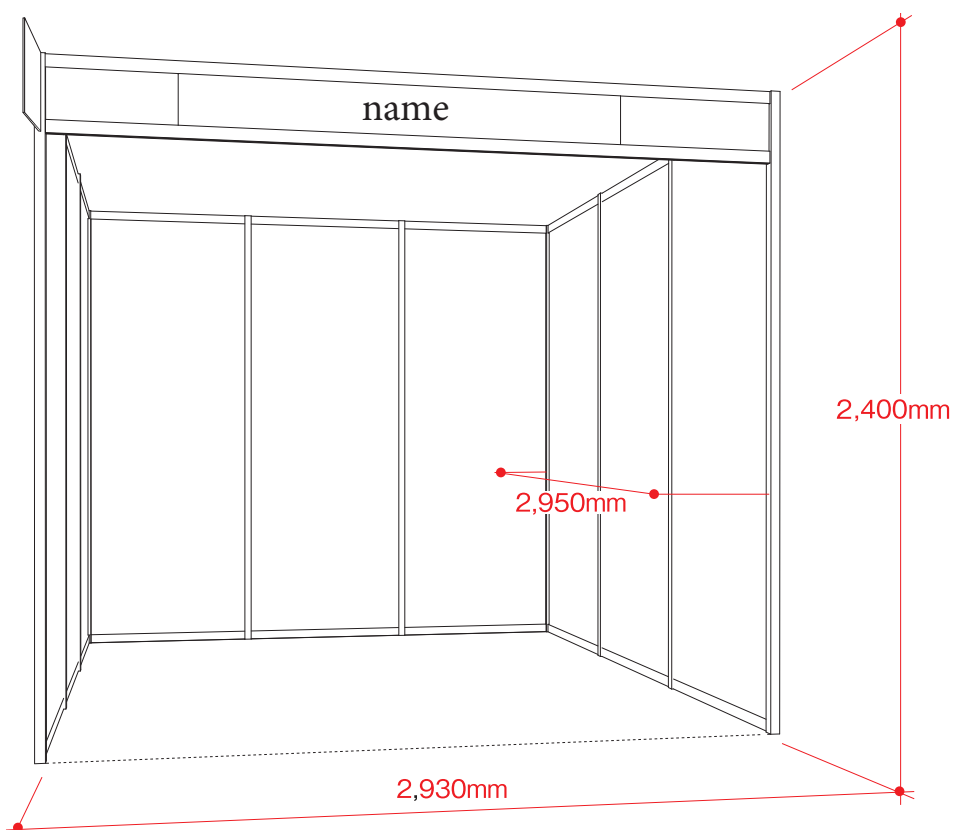
## Booth Package

All applications are accepted on a first-come, first-served basis. **Additional equipment order form and exhibitor's manual will be provided after April 1.**

Category	Unit Price	Remarks
Booth (3mx3m)	250 000 Yen	Space, Walls, 1 desk, 2 chairs and 2 exhibitors
Space only (3mx3m)	250 000 Yen	Space, 1 desk, 2 chairs and 2 exhibitors

## Benefits for Exhibitors

- Two Exhibition Badges per booth
- Institution/Company name exposure on the APRIM 2023 official website and meeting platform and in the Program Book



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# Exhibition Application Form

**Application Deadline: May 31, 2023**

Institution/Company Information			
Institution / Company Name			
Website			
Address			
Name			
Job Title		Department	
Phone		Mobile	
E-mail			

***\*Please write down the information of contact person in the red box.***

Exhibition Booth Application			
	Quantity	Unit Price	Total Price
Booth (3x3 m <sup>2</sup> )		250 000 Yen	
Space Only (3x3 m <sup>2</sup> )		250 000 Yen	
Preferred Booth Location	(1)	(2)	(3)

I have read and agree to the terms and conditions on the following page and hereby apply to exhibit at APRIM 2023.

Authorized by

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*Signature*

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*Date*

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# Exhibitors' Information

Please write down the information of exhibitors. Note that each exhibitor is requested to register from the registration form on the APRIM 2023 website <<https://aprim2023.org/registration/>>. Exhibition price includes two exhibitors' registration fee. Exhibitors do not need to pay registration fee on the registration system.

Exhibitor 1			
Institution / Company Name			
Name			
Position		Department	
Phone		Mobile	
E-mail			

Exhibitor 2			
Institution / Company Name			
Name			
Position		Department	
Phone		Mobile	
E-mail			

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## REMARKS

- All applications are accepted on a first come first served basis.
- Benefits may be subject to change.
- Sponsorship package items may be negotiated. Please contact the LOC for more details.

## SPONSORSHIP & EXHIBITION APPLICATION

### 1. Application Submission

Sponsorship and exhibition application form(s) should be submitted to the APRIM 2023 Secretariat via email at **[sponex@aprim2023.org](mailto:sponex@aprim2023.org)**.

### 2. Payment

Once the application is acknowledged and confirmed by the Secretariat, an invoice will be sent to the applicant via email within 1 week. Please make sure the sender's name is identical with the name in the application form.

Account Information	
Bank	MUFG Bank, LTD.
Branch Name	Musashisakai Branch
Account Number	464-0482503
Account Holder	APRIM2023 CHAIR JUNICHI WATANABE
Swift Code	BOTKJPJT(eight-digit) (BIC code: BOTKJPJTXXX(eleven-digit))
Bank Address	2-21-1 OSAWA MITAKA-CITY TOKYO 181-8588

### 3. Application Deadline

May 31, 2023

### 4. Cancellations and Refunds

80% Refund: Cancellations received and acknowledged by June 15, 2023

No Refund: Cancellations received and acknowledged after June 16, 2023

### 5. Remarks

- Bank charges must be born by the sender.
  - Cheques and credit cards are not accepted.
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# TERMS AND CONDITIONS

- 1. Terms of Reference**
    - a.** "Participants" refer to companies, associations and/or organizations that submit the application to participate in "Sponsorship & Exhibition" at the APRIM 2023.
    - b.** "Host Organization" refer to the APRIM 2023 Local Organizing Committee.
  - 2. Assignment of Booths**
    - a.** The Host Organization will assign a space following the level of sponsorship, order of application with application lodgment payment and the nature of the exhibit.
    - b.** The Host Organization may change the assigned location of the booth at any time before the Exhibition's opening if it is considered necessary for the smooth operation of the Exhibition Hall. Such change of the booth location will be made at the sole discretion of the Host Organization, and the Participants may not claim compensation for the result of any changes.
  - 3. Application**
    - a.** An entity that wishes to participate in the "Sponsorship & Exhibition" will be requested to prepare and submit the application to the Host Organization.
    - b.** The application must be received before May 31, 2023, and an applicant must pay in full before the advised date in an invoice issued by the Host Organization.
  - 4. Use of Exhibition Hall**
    - a.** Participants must set up and remove exhibits within the notified time. If Participants fail to meet the deadlines, the participants are subject to compensation for any delays and/or damages to the Host Organization.
  - 5. Safety Measures**
    - a.** Participants will be responsible for safety management, such as preventive action, maintenance, or repair of any risk in booth structures or exhibits, for visitors' and other participants' safety. The Host Organization will not be liable for any accidents or personal injury in the exhibit booth caused by the participants' non-performance of safety management duties.
    - b.** Participants must not violate Big Pallet Fukushima's rules during the installation or removal of booth structures and/or exhibits. Suppose there is evidence supporting the severe violation of the rules. In that case, the Host Organization can remove the booth or other relevant participants' structures for the Exhibition's smooth operation. The applicable participants shall bear any costs and expenses.
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## 6. Management of the Exhibition Hall

- a. Participants cannot exhibit any items different from the exhibits specified in advance or any items not appropriate to the nature of the Exhibition.
- b. Participants cannot attempt to sell any items directly to visitors without the approval of the Host Organization.
- c. The Host Organization may order immediate suspension or removal of the items if participants conduct any of the above acts.
- d. Also, using a microphone or loudspeaker inside the Hall is not allowed in the booth. In such cases, the fees shall not be refunded.

## 7. Cancellation of Sponsorship and Exhibition

- a. If participants cancel their participation after submitting the application form, they shall pay the cancellation fees specified in the following. Before 23:59, June 15, 2023 (JST)  
- Refund of 80% of the Grand Total After 00:00 June 16, 2023 - No refund
- b. Any paid fees or shortage shall be additionally paid, or any surplus shall be returned.

## 8. Force Majeure

- a. If the APRIM 2023 cannot be held or will have to be rescheduled due to events beyond the control of the Host Organization (force majeure and/or pandemic or disease outbreak) or due to events which are not attributable to the APRIM 2023, the Host Organization cannot be held liable by participants for any damages, costs, or losses incurred. Under these circumstances, the Host Organization reserves the right to either retain the entire sponsorship/exhibition fees or to reimburse the participants after deducting costs already incurred for the organization of the APRIM 2023, which could not be recovered from the involving third parties.
- b. If the Exhibition is cancelled due to events beyond the control of the Host Organization, sponsors and exhibitors may cancel the pledged participation and claim the reimbursement. The Host Organization may reimburse the collected amount after deducting the minimum management fees (5% of the total payable). The remaining sponsors and exhibitors may be offered with the revised sponsorship programs, mainly targeting virtual participants at the APRIM 2023.

## 9. Others

- a. The Host Organization may issue supplementary regulations in addition to the above terms and conditions when necessary. All participants must respect those regulations.
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